

Approved

**CALGARY REGION COMMUNITY BOARD  
PERSONS WITH DEVELOPMENTAL DISABILITIES  
PUBLIC BUSINESS MEETING MINUTES -FEBRUARY 17, 2004  
TGS Place, 400, 1520 - 4 Street SW**

**ATTENDANCE:** Kathy Clarke, Vice Chair, Lili Bunce, Dick Cochrane, Ken Larsen, Barry McNamar, Mary Kay Russell (CEO), Darlene Thompson (Recorder)

**REGRETS:** Art Froehlich, Board Chair, Jerry Muelaner, Ali Goebel

**COMMUNITY MEMBERS:** Tim Dmytryshyn (CCDS), Kathleen Biersdorff (Leadership Today), Bonnie Pacaud (Family Voices), Sheilaugh Cook (FamilyVoices/Road Ahead Soc), Odette Dantzer (CRSPCC), Sharon Cobb (Family Voices), Steven Law (CASS), Bruce Skorobohach (Columbia)

Topic	Discussion	Action
1 - 8 Private Closed Items - Financial Report - Review of Business Plan - Next Meeting Dates		
9. Call to Order - Public Meeting	Kathleen Clarke called the meeting to order at 7:07 p.m.	
10. Approval of Public Agenda/Additions to Agenda	Ken Larsen moved the Agenda be approved. Lili Bunce seconded the motion. Motion carried.	
11. Approval of Previous Minutes (Jan. 20/05)	Business Plan Input Session - No minutes for Jan. 20/05 meeting	
12. Business Arising from Last Meeting/Action Items	No Action Items	
13. Consent Agenda	➤ Monthly "Approved in Principle" statistics indicated 114 individuals wait listed as of January 7, 2005. That figure has since been reduced, however, statistics were not on hand at the meeting. As of Feb. 7/05, 14 individuals were classified as "high risk". One of the 14 currently has funding from other sources and negotiations are currently underway with Home Care to provide funding for a second individual.	

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<p>14. Community Discussion</p>	<ul style="list-style-type: none"> <li>➤ In order to provide Individualized Funding Support to families when an individual is hospitalized for more than 30 days, an Exemption to Policy must be requested. Such situations are tracked and reported to Provincial Board.</li> <li>➤ Building Community Capacity figures will be available on the website in the near future. Funds that were not expended will be used to offset program overages at fiscal year-end. Funds cannot be transferred from one area to another throughout the year; however, any funding code balances are absorbed when all codes are rolled up at year-end. A Committee of stakeholders reviews all Building Community Capacity proposals and recommends approval/rejection to management. Proposals that did not meet the outlined criteria were not approved, and detailed information on why they were not approved was provided to each applicant.</li> <li>➤ The needs of the 150 individuals scheduled to graduate from the two school systems in June of 2005 are currently being reviewed. Some of those individuals may choose to remain in school for another year. All applicants will continue to be assessed as to the “emergency, high, medium, and low risk” criteria.</li> <li>➤ Provincial Board has allocated some additional funding (provided through Central Region) to cover the Calgary Region Community Board’s program overage and to assist South Region.</li> <li>➤ An updated information document outlining the Intake and PDD’s Managing Resources Strategies will be available at the Resource Fair.</li> <li>➤ Sharon Matthias incorporated all the feedback gathered at the January 20, 2005 Business Planning session with stakeholders. Activities will be outlined in a separate document rather than listed within the strategies. The Draft Business Plan will be presented to the Provincial Board at their March 10, 2005 Board Meeting. The Plan will be posted on the Website once the draft is finalized.</li> <li>➤ PDD organizational audits are completed by the Auditor General annually at fiscal year-end. The process entails an Entrance Meeting wherein PDD is advised of some of the AG’s areas of focus. Other components are chosen randomly. Each area is reviewed in detail. The AG has been experiencing difficulty in hiring to their Audit positions, however, it is expected that an Audit Plan will be developed fairly quickly and presented to PDD once their staffing complement is in place. PDD is not able to provide input into the AG’s Audit Plan.</li> <li>➤ The CEO is awaiting feedback from Lori Adamschik prior to implementing a possible plan for “Private Hires”. Some of the parameters required in the Calgary Region, such as the number of staff needed to monitor such a program, create more stresses on the</li> </ul>	

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	development of such a plan, compared to other Regions.	
<b>15. New Business</b> <b>15.1 Provincial Board Report</b>	➤ No report at this time.	<b>Action: Art to provide update at March meeting.</b>
<b>15.2 Motion to Approve Business Plan</b>	➤ <b>Motion 20050217-01:</b> Ken Larsen moved "That the Calgary Region Community Board approve the 2005 - 2008 CRCB Business Plan as submitted." Dick Cochrane seconded the motion. ➤ Motion carried.	
<b>16. Upcoming Events</b>	➤ School Resource Fair - February 24/05. Admission is free.	
<b>Adjournment</b>	➤ Meeting adjourned at 7:32 PM	

Minutes Approved by: Kathy Clarke, Vice-Chair

Date: March 17, 2005